



Meiners Electric, Company Safety Manual

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REVIEWED BY:

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FORM REF No:

SP-SAFEPOL

SUBJ:

Safety Rules and Policies

MEINERS ELECTRIC SAFETY RULES AND POLICIES

For a safety program to be effective, it is vital for rules and policies to be established, implemented by all levels of employees, enforced by responsible individuals, and monitored for effectiveness by the Safety Director.

The following are some of the general safety rules and policies applicable to our Company's operations. All applicable Federal, State and local standards will also apply. This list is considered to be the *minimum level* of safety Meiners Electric will accept from our customer's safety practices, policies and/or programs. ***Please remember:*** This is a partial listing only, as each job site has its own unique safety exposures and controls. Also, direct violations of the stated Safety Policy will result in disciplinary action(s) up to and including dismissal.

1. GENERAL

1. Notify your supervisor immediately of any unsafe conditions in your work area(s) and/or any unsafe acts observed.
2. All employees are encouraged and empowered to **STOP WORK** were hazards are observed that may pose an immediate threat to life and limb or property damage. Work will resume once the hazard has been properly addressed.
3. Immediately report any work-related injuries, near misses or illnesses to your Project Supervisor and/or the Safety Director.
4. Report any damaged equipment, either ours or that of our Customer, to your Project Supervisor immediately.
5. Horseplay on any company property, facility, and/or job site will not be tolerated and will result in disciplinary action(s) up to and including dismissal.
6. No glass containers of any kind should be brought onto the job site(s).
7. Anyone on Company properties, facilities, and/or job sites, or anyone operating a Company vehicle and/or their personal vehicle on Company business, and who is impaired by any unauthorized substance(s) will not be tolerated. Please see the Substance Abuse Policy for complete details.