



Meiners Electric, Company Safety Manual

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REVIEWED BY:

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FORM REF No:

SP-VEHICLES

SUBJ:

Motor Vehicles and Mechanized Equipment

1. MOTOR VEHICLES AND MECHANIZED EQUIPMENT

1. Supervisory personnel shall inspect all mechanized machinery and equipment prior to each use, to make sure the machinery or equipment is operating in a safe manner.
2. Only trained and qualified personnel will operate mechanized machinery. Additionally, a valid drivers license, CDL license or training certificate may be required.
3. Rated load capacities and recommended rules of operation shall be conspicuously posted on all equipment.
4. An accessible fire extinguisher of at least 5:BC rating shall be available at all operator's stations.
5. When vehicles or mobile equipment are stopped or parked, parking brakes shall be set. Vehicles or equipment on inclines shall have the wheels chocked, in addition to having the parking brake set. Forklifts will have their forks lowered to the ground and their power source turned off. No vehicles are to be left running and unattended.
6. Motorized vehicles or equipment having an obstructed rear view shall not be operated in reverse unless the vehicle or equipment:
 - has an audible reverse signaling alarm
 - is backed up only when a spotter is present and says it is safe to do so
7. All vehicles or combinations of vehicles shall have – at a minimum – the following safety equipment, which will be kept in operating condition at all times:
 1. (2) headlamps
 2. (2) tail lights
 3. brake lights
 4. turn indicators
 5. properly installed safety belts for each passenger
 6. service, parking, and emergency braking systems